



Freegrounds Junior School

Role Profile: Year Leader (TLR 2)

Grade / Area of Accountability

Grade: Main / Upper Pay Range + **TLR 2**

Area of Accountability: Teaching and learning responsibility for leading a year group and a significant area of school development or core subject

Responsible to

Headteacher and Senior Leadership Team (SLT)

Governing Body

Supervisory Responsibility

The post holder is responsible for the effective deployment, direction and supervision of teaching assistants and support staff relevant to their year group and area of responsibility. The post holder is expected to consistently meet the Teachers' Standards and support other staff in doing so within their area of responsibility.

Main Purpose of the Role

The Year Leader will:

- take specific responsibility and accountability for the day-to-day organisation, leadership and performance of a year group
- be an excellent classroom practitioner, consistently meeting the Teachers' Standards, and model high-quality teaching and learning
- have a positive impact on educational progress beyond their own class, securing consistency and high expectations across the year group
- line manage and appraise identified staff, contributing to their professional development
- contribute to the strategic leadership of the school, including shared responsibility (with other TLR holders) for the smooth running of the school in the absence of the Headteacher or Assistant Headteachers.

Duties and Responsibilities

In addition to fulfilling the duties of a class teacher as outlined in the School Teachers' Pay and Conditions Document (STPCD), the post holder receives a TLR 2 for holding sustained responsibility for leadership of a year group and a core subject or significant area of school development.

Leadership and Management

The Year Leader will:

- actively support, promote and implement the vision, values and ethos of Freegrounds Junior School
- contribute to the planning, implementation and evaluation of the School Improvement Plan (SIP) in relation to their TLR responsibilities



- ensure that provision within the year group is inclusive, ambitious and responsive to the needs of all pupils
- ensure all relevant school policies are consistently implemented by the team and identify, through monitoring and evaluation, policies which may require review
- work with SLT to lead self-evaluation processes within their area of responsibility, including lesson observations, learning walks, work scrutiny and pupil voice
- contribute to the completion of self-evaluation documentation and policy development as required
- manage and support effective transition into, within and out of the year group
- promote and model cross-curricular approaches to teaching and learning
- act as an effective and proactive member of the middle leadership team, contributing positively to whole-school leadership
- model high standards of teaching, behaviour management and professional conduct, in line with the Teachers' Standards
- have delegated authority for day-to-day operational decisions within the year group

Teaching and Learning Responsibilities

The post holder will:

- lead a core subject and/or whole-school priority as agreed with the Headteacher
- hold overall responsibility for ensuring curriculum continuity, progression, balance and high expectations within their area of responsibility
- lead and contribute to regular meetings with relevant staff to review standards and share best practice
- develop, demonstrate and promote high-quality teaching and learning strategies appropriate to pupils of all ages and abilities
- maintain a strong focus on outcomes, equity and inclusion, ensuring all pupils are supported to achieve their full potential

Monitoring, Assessment and Standards

The Year Leader will:

- work alongside SLT to monitor, evaluate and improve pupil progress and attainment through the effective use of assessment information and data analysis
- contribute to whole-school systems for assessment, tracking and target setting
- monitor standards of teaching and learning within their area of responsibility, including scrutiny of pupils' work and planning
- lead and support moderation, standardisation and quality assurance activities as appropriate



- ensure that assessment practice is accurate, consistent and used effectively to inform teaching

Resource Management

The post holder will:

- support the planning, organisation and evaluation of curriculum programmes within their area of responsibility
- manage, monitor and account accurately for any allocated budget, ensuring value for money
- evaluate, organise and oversee the effective use of teaching and learning resources

Staff Development

The Year Leader will:

- act as a reviewer within the school's appraisal arrangements for identified staff
- identify group and individual professional development needs, working with SLT to provide appropriate support
- act as a mentor, coach or role model to colleagues as required
- encourage professional collaboration, reflection and shared practice
- keep up to date with national and local developments within their area of responsibility and disseminate relevant information across the staff team
- support a culture of professional trust, wellbeing and manageable workload

Safeguarding, Conduct and Professional Responsibilities

The post holder will:

- uphold and promote the school's commitment to safeguarding and child protection, in line with statutory guidance and school policies
- demonstrate high standards of professional conduct, confidentiality and integrity
- fulfil duties in accordance with the Teachers' Standards, including personal and professional conduct
- undertake any other reasonable duties commensurate with the role, as directed by the Headteacher
- contribute to the school's commitment to equality, diversity and inclusion

Other Responsibilities

- assist in the smooth and effective running of the school at all times
- share responsibility, with other TLR holders, for operational leadership in the absence of senior leaders